



Edlavitch DC Jewish Community Center After School Programs Winter and Spring 2022

PROGRAM OVERVIEW:

Traditional After School Programming

At the EDCJCC After School, we bring students together to learn and grow. In Traditional After School, students are split into groups based on age, with one group of preK-1st grade students and one group of 2nd-5th graders. Daily activities include a walking pick up from Ross Elementary if applicable, homework or reading time, supervised play, snack time (snacks are brought from home, not provided), and movement activities. All children must be picked up by 6:00 PM.

Enrichments

The EDCJCC After School also offers a variety of enrichment classes to help students learn and develop new skills. These classes are an add-on to Traditional After School, and registration for enrichment classes also includes the walking pick up from Ross and play and/or homework time before and after the enrichment class until 6 PM. Enrichment class options vary from session to session based on availability and interest, but usually include choices such as swim classes, karate, chess, dance, games, and science.

Partnership with Ross Elementary School

The EDCJCC After School Program has a strong partnership with Ross Elementary and usually draws the majority of participants from there. For the Winter 2022 Session, our After School programming will only be open to Ross students. Depending on Covid conditions later in the year, we might open up the Spring session to students from other schools.

Schedule:

We run After School programming in three sessions – Fall (September-December), Winter (January-March) and Spring (April-June). We follow the DC Public School schedule for days of operation; After School programming is not offered on any day that DCPS is closed to students. We also have days off to observe major Jewish Holidays. Dates will be clearly listed in our registration system so that you can put them on your calendar when you sign up.

All registration and payment for After School programming is done in advance, and it is based on package options for each day of the week. Each package includes EITHER Traditional After School

Programming OR an Enrichment option (which is the enrichment class plus the traditional After School components).

INFORMATION ABOUT REGISTRATION

Deadlines, Payments, and Refunds

Registration and payment for the session that starts the first week of school after winter break (Jan 3rd) must be received by Dec 20th, 2021. In order to ensure appropriate staffing and accurate rosters, no late registrations can be accepted.

There will be no refunds or credit given for registered programming days not attended, and all payments must be received before the session begins.

How to Register

1. On the date that registration is open, you can [create or log in to your CampMinder account to register](#).
2. All After School programs are listed under the **After School Sessions** in CampMinder.
 - a. Please remember to click season 2022
3. Registration is on a first-come first-serve basis, as each enrichment class has limited spaces. If the enrichment classes fill up, you will still have the option to select Traditional After School for each day of the week.
4. If you are registering more than one child, you will need to fill out the entire application for the first child, and then fill out an additional application for each subsequent child. **A 10% sibling discount will be applied to the second (and any subsequent) child.** You will not see evidence of this discount when you register; it will be applied by our staff when your applications are processed and your credit card is charged.

How to Update Your Credit Card on CampMinder and Check Financial Statements

- Step 1: Log into your [CampMinder](#) accounts
- Step 2: You should log right into your main page, but if not just click **“My Account”** and that will bring you to the main page dashboard.
- Step 3: 4th link down, Click on **“Financial Management”**
- You can update your credit card on this page.
- Step 4: Choose **season (year)** that you would like your statement.
- Step 5: Click **“View Statement”**
- Step 6: The statement will open in Adobe. Statements include Payments made, Credits, programs your children are/were enrolled in, and the EDCJCC Tax ID number.

PROGRAM LOGISTICS

Pick Up from Ross at The End of the DCPS School Day

All students registered in After School programming will be picked up from their Ross classrooms at 3:25 by EDCJCC After School Staff and taken to the EDCJCC. Our rosters will be cross checked with the Ross staff's lists to be sure that all children are accounted for. Please be sure that Ross knows that your child is registered for EDCJCC After School Programming and that our staff is authorized to pick them up. See the Change in Schedule section below for what to do if your child is not in school or should not be taken to the EDCJCC on a day that you are registered for.

Pick Up from the EDCJCC at the End of After School Programming

The EDCJCC After School Program runs until 6:00 PM. Pick up for Traditional After School programs begins at 5:00 PM and runs until 6:00 PM. We cannot accommodate pick-ups before 5:00 PM without special arrangement, as children will be in activities. All children must be picked up by 6:00 PM, and must be signed out by After School staff to a parent or designated adult.

The EDCJCC needs authorization to release your child for pick-up to anyone other than a parent. Authorization can be obtained by filling out the Pick-Up Authorization Form (available on your CampMinder account under Forms and also on our website). You must complete this form before the first day of your registered session. If you want to have your child sign him or herself out and walk home, there is a form available for that as well.

If your authorized pick-up person changes in the middle of the session, please complete a new version of the form and email it to Arielle Bodner at abodner@edcjjc.org. No same day changes to your authorized pick-up person can be accepted after 2:30 PM.

Late Pick-up Policy and Procedure

Please be respectful of our staff's time and be sure to pick your child(ren) up by 6:00 PM. Our staff depends on being able to leave at 6:00 PM in order to meet their own family and personal obligations. Because we have to pay our staff for the extra time if you are late, there is a late fee of \$15.00 per day if your child/children are picked up after 6:00pm. This fee will be billed to the credit card on file in your CampMinder account. If you are running late for pick-up, please email Arielle at abodner@edcjjc.org.

Change in Schedule

If your child is not in school on one of their registered days, or if they have an afterschool change of plans, you must email Arielle (abodner@edcjjc.org) no later than 2:00 PM. Please be sure that Ross also knows about the change. This will save us a great deal of time and confusion during the Ross pick up. Remember that there are no refunds or credits given for registered days not attended.

Communication

Email is the best way to contact us and diligence in response is important to us. Please email Arielle Bodner at abodner@edcjcc.org with any questions, concerns, or changes. Our office hours are from 10:00 am to 6:00 pm and you can expect a response in this timeframe within 48 hours of your email. If you do not receive a response within 48 hours, please email again. **If it is a same-day change of schedule or pick-up person, please indicate "Same Day Change" in the subject line of the email.**

Food Policies

The EDCJCC cannot provide food to the children this year, but students are welcome to bring snacks and there will be time set aside to eat them. All snacks must be meat-free, shellfish-free, and peanut-free.

Illness Policy

Please do not send your child to After School programming with a fever or infection. Your child must be fever and infection-free for 24 hours before returning to After School. If your child is too sick to attend school, please do not send him or her to After School programming. **If your child is sent to After School sick, he or she will not be permitted to stay, and you will be called to pick him or her up.** If your child should become ill during After School, she/he will be brought to the After School Office, and the After School Director will call you. Your child will rest in the After School Office until she/he is picked-up.

Discipline

We understand that every child will have an afternoon when nothing seems to go right. She/he may act out, not get along with her/his friends or refuse to listen to After School staff. We are dedicated to addressing issues immediately and talking problems through with the child. If the behavior persists, then we will separate the child from the group and allow her/him to do some activities on her/his own. If the child is still not connecting to the implications of their behavior, then we will bring the parent(s)/guardian(s) in to help talk out the situation and develop an action plan. The EDCJCC reserves the right to request that a student leave After School programming, either temporarily or permanently, because of violation of After School regulations or because of personal conduct which interferes with the health or welfare of her/himself or others. (This may include, but is not limited to, biting, kicking, scratching, running away, choking, as well as the possession or use of alcoholic beverages.) If this should occur, no refunds will be given.

Options and Pricing for Winter 2022

Please note that within each day of the week, you can choose Option 1 (and then choose your enrichment option within that) OR you can choose Option 2.

MONDAYS:		
You can EITHER choose Option 1 (and then choose your enrichment option within that) OR you can choose Option 2.	Non-Member Price	Member Price
1. WINTER MONDAYS WITH ENRICHMENT This After School session runs for 8 Mondays, on every Monday from January 3rd through March 7 th , with NO programming on January 17 th and February 21 st . The last week of the session will be a Traditional After School program OR a makeup Enrichment class if needed. MONDAY ENRICHMENT OPTIONS: Swim or Karate	\$233	\$195
2. WINTER TRADITIONAL AFTERSCHOOL MONDAYS This After School session runs for 8 Mondays, on every Monday from January 3rd through March 7 th , with NO programming on January 17 th and February 21 st	\$184	\$160
TUESDAYS:		
You can EITHER choose Option 1 (and then choose your enrichment option within that) OR you can choose Option 2.	Non-Member Price	Member Price
1. WINTER TUESDAYS WITH ENRICHMENT This After School session runs for 9 Tuesdays, on every Tuesday from January 4 th through March 8 th , with NO programming on Feb 22 nd . The last week of the session will be a Traditional After School program OR a makeup Enrichment class if needed. TUESDAY ENRICHMENT OPTIONS: Swim, Gymnastics, or Chess	\$293	\$245
2. WINTER TRADITIONAL AFTERSCHOOL TUESDAYS This After School session runs for 9 Tuesdays, on every Tuesday from January 4 th through March 8 th , with NO programming on Feb 22 nd .	\$207	\$180
WEDNESDAYS:		
You can EITHER choose Option 1 (and then choose your enrichment option within that) OR you can choose Option 2.	Non-Member Price	Member Price
1. WINTER WEDNESDAYS WITH ENRICHMENT This After School session runs for 8 Wednesdays, on every Wednesday from January 5 th through March 9 th , with NO programming on January 26 th and February 23 rd . The last week of the session will be a Traditional After School program OR a makeup Enrichment class if needed. WEDNESDAY ENRICHMENT OPTIONS: Swim or Mad Science	\$233	\$195
2. WINTER TRADITIONAL AFTERSCHOOL WEDNESDAYS This After School session runs for 8 Wednesdays, on every Wednesday from January 5 th through March 9 th , with NO programming on January 26 th and February 23 rd .	\$184	\$160

THURSDAYS:		
You can EITHER choose Option 1 (and then choose your enrichment option within that) OR you can choose Option 2.	Non-Member Price	Member Price
1. WINTER THURSDAYS WITH ENRICHMENT This After School session runs for 8 Thursdays, on every Thursdays from January 6 th through March 3 rd , with NO programming on February 24 th . The last week of the session will be a Traditional After School program OR a makeup Enrichment class if needed. THURSDAY ENRICHMENT OPTIONS: Swim or Dance	\$233	\$195
2. WINTER TRADITIONAL AFTERSCHOOL THURSDAYS This After School session runs for 8 Thursdays, on every Thursdays from January 6 th through March 3 rd , with NO programming on February 24 th .	\$184	\$160
FRIDAYS:		
You can EITHER choose Option 1 (and then choose your enrichment option within that) OR you can choose Option 2.	Non-Member Price	Member Price
1. WINTER FRIDAYS WITH ENRICHMENTS This After School session runs for 8 Fridays, on every Friday from January 7 th through March 4 th , with NO programming on February 25 th . The last week of the session will be a Traditional After School program OR a makeup Enrichment class if needed. FRIDAY ENRICHMENT OPTIONS: Swim (another may be added later)	\$233	\$195
2. WINTER TRADITIONAL AFTERSCHOOL FRIDAYS This After School session runs for 8 Fridays, on every Friday from January 7 th through March 4 th , with NO programming on February 25 th .	\$184	\$160