



**Washington DC Jewish Community Center  
Literature and Jewish Life Programming Internship**

As Jewish culture evolves and becomes more diverse and complex, the DCJCC is committed to welcoming authors and thinkers who reflect on their connection to their Jewish identity and to writing. The Hyman S. & Freda Bernstein DCJCC Jewish Literary Festival celebrates the work of established and emerging authors who explore and engage in Jewish life through words and ideas. Authors Out Loud invites acclaimed authors to the DCJCC for an evening of entertainment and stimulating conversation with fellow writers and readers. Other Jewish Life programs at the DCJCC include year-round classes, workshops and Jewish thought events.

**Description:**

The Literature and Jewish Life Programming Intern will gain valuable training in the administration and management of the DCJCC's year-round literary and Jewish life programming as well as the Literary festival. A commitment of 8-10 hours a week, including 2-4 evening programs a month is required. The intern will assist with marketing, special events, program administration and more.

**Learning opportunities include:**

- Assisting with programs and special events
- Coordinating social media
- Organizing DCJCC library
- Researching artists and authors

Please email a cover letter and resume to Sara Shalva at [saras@washingtondcjjc.org](mailto:saras@washingtondcjjc.org). No phone calls please.

This is an unpaid position, school credit may be arranged.